



Annual General Meeting Minutes

APRIL 24, 2024 | Cranbrook Golf Course, Founders Rm | Cranbrook, BC

Present:

In Person: Joan Kaun, President; Sheena Svitch, Vice President; Andrea Hyde, Chief Steward; Kevin Boehmer, Chief Bargainer; John McDonaugh, Member at Large; Pamela Hellewell, Executive Assistant.

Dave Dick, Roberta Frey-Chale, Tim Ross, Butch Butalid, Patti Thygesen, Sheldon Dwyer, Kathy Nelson, Kristie Krisher, Larry Maki, Ben Tippet, Ben Hellewell, Greg McCallum, Karin Fraser, Liz Hamilton, Vance Mattson, Kevi Remple, Annette Aarts, Diana Dearden, Sharon Demaine, Michelle Lord, Bonnie New, Becky Pelkonen, Allison Platt, Tara Ramdin, Michele A Sam, and Dare Soyoka

Via Zoom: Jody Mendenhall, Member at Large, Nathan Dueck, Paula Harper, Noelene Terblanche, Jani Vogell, Lisa Stemo, Heather Wik, Anna-Marie Rautenbach, Pamela Bailie, Katie Burles, Kelly Fyke, Karin Ogilvie, Jan White, Lynn Wood, Mary Shier.

1. Order of Business called to order at 5:25pm

a. Territorial Acknowledgement - Joan Kaun, President

Joan acknowledged that we, CORFA members, work, live, and play on the unceded territory of the Ktunaxa Nation People, which is also home to the Kinbasket People.

b. Approval of the Agenda - Joan Kaun, President

Motion: to approve the Annual General Meeting agenda with the addition of 5.D.iv. Academic Technology committee.

Motioned by Kevin B, seconded by Sheldon D. Carried.

c. Housekeeping - Joan Kaun, President

There are quite a few members joining us on Zoom this year. John will be monitoring the Zoom chat and will interrupt me or other speakers when necessary. We have voting setup on Zoom for motions and elections.

Andrea has the cordless microphone that is connected to John's computer. If you are in the room and want to speak, please wait for Andrea so we can ensure our members attending virtually can hear this year.

2. Minutes of Previous Annual General Meeting - Joan Kaun, President

a. Annual General Meeting April 26, 2023

Copies of the minutes were included in the Outlook packages and there are paper copies available in the room.

Motion: to approve the minutes as presented from the last CORFA AGM on April 26, 2023.

Motioned by Kevin B, seconded by Allison P. Carried.

3. Introduction of Current Executive - Joan Kaun, President

Joan introduced the current Executive; Vice President – Sheena Svitich, Chief Steward – Andrea Hyde, Chief Bargainer – Kevin Boehmer, Treasurer – Jo Ann Smith, Members at Large – John McDonough and Jody Mendenhall

4. Greetings From FPSE - Joan Kaun, President

Unfortunately a FPSE Rep could not attend the meeting in person but they will be sending written greetings which will be included in the CORFA Annual Report for 2023-2024.

5. Reports and Announcements

a. President's Report - Joan Kaun

Joan gave a highlights report and a written report was submitted ([attached](#)).

b. Vice-President Report - Sheena Svitich

Sheena gave a highlights report and a written report was submitted ([attached](#)).

c. Chief Steward Report - Andrea Hyde

Andrea gave a verbal report highlighting her gratitude for being CORFA's Chief Steward thanking those who have reached out. This past year there have been some great wins but also some hard not successful ones. Andrea has developed some great relationships with COTR Human Resources (HR). They are approachable and have a genuine interest in trying to make changes with CORFA. Reminder to fill in your timesheet There are also some spots available on the Stewards team.

Andrea also co-chairs the FPSE CARC committee and the Grievance Review Committee.

d. Chief Bargainer Report - Kevin Boehmer

Kevin gave a highlights report and a written report was submitted ([attached](#)).

e. Faculty Development Committee Report - Katie Burles, *FD Coordinator*

Larry Maki spoke on behalf of Kate Burles. He gave highlights of the past year and a written report was submitted ([attached](#)).

f. Pension Advisory Committee Report - Ben Hellewell, *Committee Rep*

Ben gave highlights of the past year and a written report was submitted ([attached](#)).

g. Academic Technology Report - Larry Maki, *Committee Rep*

Larry Maki gave highlights of the past year and a written report was submitted ([attached](#)).

6. New Business

a. Policies

- i. **C.1.1 Executive Release Policy** - Sheena Svitich, VP
- ii. **Executive Terms of Reference** - Sheena Svitich, VP

Motion: That the membership approve the CORFA Executive recommendations of the changes to the policies (C.1.1 Executive Release Policy & Executive Terms of Reference) as presented today.

Motioned by Sheena S, seconded by Becky P. Carried.

b. Internal Financial Review, Kevin Boehmer, Chief Bargainer
Motion: to approve the appointment of Noeline Terblanche and Dave Dick as members of the internal Financial Review team.

Motioned by Kevin B, seconded by Sharon D. Carried.

c. CORFA Financial Statements- Kevin Boehmer, Chief Bargainer
Kevin went over the Income Statement reporting from May 1, 2023 to March 31, 2024. Noting that the budget line date was incorrect it should state April 30, 2024, hard copies were distributed. He highlighted some key areas.

d. 2024-2025 Budget - Kevin Boehmer, Chief Bargainer
Kevin went over the 2024-2025 Budget; hard copies were distributed. He highlighted some of the updates (notes on second page) as well as explained the proceeds from the Defense fund to have a balanced budget.

Motion: That the membership accept the 2024-2025 Budget as presented today and distributed 30 days prior to the AGM. .

Motioned by Sharon D, seconded by Becky P. Carried.

7. Committee and Executive Elections

a. CORFA Executive

- i. President - **Sheena Svitich** (acclaimed)
- ii. Vice-President - **John McDonough** (acclaimed)
- iii. Member-at-Large - **Larry Maki** (acclaimed) / **Vacant** (1)

b. CORFA Committees

- i. Finance & Investment (3) - **Vacant** (3)
- ii. Stewardship (2) - **Patti Thygesen** (acclaimed) / **Vacant** (1)

c. FPSE Committees

- i. Decolonization, Reconciliation & indigenization Standing (1) - **Michele A Sam** (acclaimed)
- ii. Human Rights & International Solidarity (1) - **Michele A Sam** (acclaimed)
- iii. Non-Regular Faculty (1) - **Allison Platt** (acclaimed)
- iv. Women & Gender Equity (1) - **Vacant**
- v. Workplace Health, Safety & Environment (1) - **Dare Sokoya** (acclaimed)

d. Joint College Committees

- i. Faculty Development Committee - **Tara Ramdin** (acclaimed)
- ii. Occupational Health & Safety (Alternate) - **Dare Sokoya** (acclaimed)
- iii. Academic Student Affairs Policy (1) - **Vacant**
- iv. Academic Technology Committee (2) - **Heather Wik** (acclaimed) / **Vacant** (1)

e. Other Committees

- i. East Kootenay Labour Council - **Vacant** (3)

8. Adjournment at 7:12pm